

Camp Navajo Stakeholder Advisory Board (SAG) Meeting

Wednesday, July 30, 2003
11:00 a.m. to 3:00 p.m.
Camp Navajo Administration Building
Bellemont, AZ

Minutes

Members in attendance:

Stacy Duffy, ADEQ
Shaula Hedwall, USFWS
Michele James, Grand Canyon Trust
Lee Luedeker, AGFD
Tom Scott, City of Flagstaff
LTC Pete R. Tosi, Camp Navajo
Randy Wilkinson, NGB

Interested Parties:

Denise Baker, USFWS
Patsy Meehan, Brown & Caldwell
George Overby, Ch2mHill
Tom Parker, ADEMA
Linda Pollock, Attorney General's Office
Lou Sandoval, ADEQ
Susan Springer, The Rozelle Group

Members absent:

Alan Anderson, Coconino National Forest
Tom Britt, community member
Duane Miller, community member

The following acronyms may be used throughout this document:

ADEMA	Arizona Department of Emergency and Military Affairs
ADEQ	Arizona Department of Environmental Quality
AGFD	Arizona Game and Fish Department
AZARNG	Arizona Army National Guard
MAP	Management Action Plan
MEC	Munitions and explosives of concern
NGB	National Guard Bureau
OB/OD	Open Burning/Open Detonation
QAPP	Quality Assurance Project Plan
SAG	Stakeholder Advisory Group
USFWS	U.S. Fish & Wildlife Service
UXO	Unexploded ordnance

The following matters were discussed, considered, recommended, and/or decided:

1. *Welcome, Introductions, and Announcements*

- Lee Luedeker, Co-chair, welcomed everyone to the Camp Navajo SAG meeting. Each attendee introduced himself/herself. Alan Anderson sent an email and could not attend.

Action: Lee will contact Duane Miller to see if he wants to participate.

- After speaking with several SAG members, Lee said more efficiency is needed in our meetings. . He explained the concept of using consensus versus Robert's Rules of Order to make decisions. Everyone agreed to operate by consensus. Voting will continue on certain items, i.e. removal of SAG members. He asked for

recommendations for making meetings more productive. LTC Tosi said speed and efficiency.

- Some SAG members asked for clarification of roles and decision-making process. Randy Wilkinson said the Management Action Plan (MAP) should help clarify this issue. We decided to include this as a discussion item at our next SAG meeting.
- LTC Tosi updated the SAG on fire situations. Thirteen lightning strikes have hit the installation in recent weeks, and a 3.5-acre fire occurred near the Metz Tank area. He said if the fire had happened three weeks ago, before the monsoon rains, the National Guard would not have been able to contain it. Another two-acre, transient-caused fire was extinguished near the property boundary.
- The Department of the Army produced policy guidelines on perchlorate sampling. The new policy says that authorization must be requested prior to sampling. There is no federal regulation for perchlorate sampling because no contaminant levels have been established. The Army will review and approve work plans prior to sampling.
- Randy said that several wells were being drilled in the Bellemont area. These wells may provide more information on groundwater flow and direction.

2. *Review Previous Meeting Minutes*

Lee recommended a new process to expedite the review of meeting minutes. He proposed sending out draft minutes within ten days of the meeting. SAG members have ten days to review and comment. Lee, Randy, and Marty Rozelle will resolve any conflicting comments and make final changes. The final meeting minutes will be emailed to all SAG members within 30 days of the meeting. Everyone agreed to the new process.

November Minutes – approved.

January Minutes – These minutes were approved pending the inclusion of a sentence clarifying the role of the MAP and a separate work plan for elk tissue sampling.

April Minutes – The draft showing changes was not sent to SAG members ahead of the meeting. It will be sent with the draft July minutes for SAG review.

June Minutes – Lee noted the new format to help speed the review/approval process. These minutes were approved with two changes: 1) clarification on background concentrations of beryllium and 2) the need to do more sampling for perchlorate.

4. *Review Mission Statement*

Accepted as written. Randy and Lee will sign the amended statement.

5. *Election of SAG Co-Chair and Stacy Duffy*

Lee was elected for an annual term as SAG co-chair. Stacy Duffy was elected as an ADEQ representative.

6. *Resignations of Tim Cowan, Bill Fay, Denise Baker*

Lee said these resignations were made to align the SAG with the new mission statement. These individuals are invited to attend meetings as interested parties.

7. *Munitions and Explosives of Concern Strategy Presentation*

Randy, Patsy Meehan, and George Overby discussed the following items using a PowerPoint presentation:

- Department of the Army Waiver was approved.

- June Field Activities
 - Placed "danger" signs around submunitions area.
 - Inspected all fences and signs.
 - Conducted two owl surveys in June, and no owls were detected. The third survey was scheduled for July but was cancelled due to rain. Another survey is scheduled for August 4 and another one a week later.
 - Conducted a reconnaissance survey - UXO technicians.
 - Inspected wells in OB/OD area for usability.
 - Walked Chemical Canyon and Volunteer Canyon to assess status of biological and cultural resources.
- CERCLA Process – Explained activities to date

Action: Stacy to investigate training opportunities for the SAG to increase understanding of Superfund/CERCLA requirements.
- Document Status
 - Draft MAP - NGB has a review meeting with ADEQ on July 31, 2003.
 - Draft Master QAPP – under review by ADEQ.
 - The Draft Master Work Plan, Final OD Pits Soils/Water Sampling Report and Draft Small Mammal Tissue Sampling Reports are being submitted to ADEQ this week.
 - Field Sampling and Site Safety Plan should go to ADEQ for review soon.

George discussed the conceptual approach to closure and presented proposed field activities for Fall 2003 and 2004.

SAG members are interested in walking Chemical Canyon. Previously, Randy Ahern, Quality Assurance Officer for Camp Navajo, said he did not want the SAG going into the canyon due to safety concerns.

Action: Randy will investigate.

The next version of the Draft MAP will be shared with ADEQ and the SAG simultaneously on or around August 21. The Chemical Canyon (Former White Phosphorus Detonation and Burn Area) Floor Clearance Work Plan will be shared with interested SAG members when it is delivered to ADEQ on or around August 21, 2003.

Action: Stacy will provide SAG members a timeframe (probably 20 – 25 days) for review of Chemical Canyon Work Plan.

It was noted that the Mexican spotted owl surveys do not meet protocol. A survey is planned for next year with the goal of an appropriately timed schedule.

8. ***Review Hunter Safety Flyer***

The flyer is exactly the same as the one the SAG reviewed last year except for the map. The flyer was accepted by consensus. Randy asked Patsy to print 4,000 copies.

Linda Pollock asked if hunters are allowed on Camp Navajo. The majority of hunters on Camp Navajo are military personnel. The remaining hunters are members of the public, who may get a permit. However, they must attend a safety briefing before they are allowed to hunt.

9. ***Site Update***

Randy briefly reviewed some items that were not covered in the MEC presentation.

CD's were distributed, which contained the following documents:

- Biological and cultural survey reports
- The Final OD Pits Sampling Report
- The Draft Small Mammal Tissue Sampling Report – SAG comments are due to ADEQ within 60 days (September 30, 2003)

Elk Tissue Sampling - A work group met on June 13. A follow-up July 16 teleconference was cancelled. Another teleconference work session is scheduled for September 10th at 10 a.m. Some members are frustrated over the delays, and it is probably too late to sample this fall. The SAG agreed that the issue of tissue sampling needs to be addressed. This includes small mammal sampling as well as elk sampling.

Action item: Denise Baker to set up the call with pass code and send information to the SAG.

Draft Surface/Groundwater Monitoring Plan - scheduled to be submitted for NGB review soon. The goal is to conduct one round of sampling this fall. Members would like a schedule for SAG/ADEQ review of documents. A document review process for the Surface/Groundwater Monitoring Plan will be discussed at the next meeting.

Action item: Randy will investigate document distribution schedules and coordination of ADEQ and SAG review schedules.

10. *Call to the public*

No one from the public commented.

11. *Future meeting dates*

The next meeting was scheduled for Wednesday, November 5, from 11 a.m. – 2 p.m.

Some agenda items for next meeting include:

- The decision-making process for the SAG
- Site visit to Chemical Canyon
- The Surface/Groundwater Monitoring Plan.

Note to the reader: Due to conflicting schedules, the meeting date was subsequently changed to November 12.